

## **TEMPORARY EXCLUSION (SUSPENSION) AND PERMANENT EXCLUSIONS (EXPULSIONS)**

### **4.2.1**

Suspension and expulsion fall within the authority of the Head only. This would only happen as a consequence of a child's failure to respond to the measures outlined in the behaviour policy, in which case parents would have been warned in advance of this possibility, or as a result of a disciplinary breach of very serious proportions.

Expulsion for behavioural reasons would only follow at least one period of temporary exclusion unless the breach of discipline (within or beyond school) was so serious that the removal of a child was deemed to be in the School's best interests or those of the child or other children.

Reasons for removal of a child may include the bullying of other children, persistent non-attendance of the child without good reason, serious or repeated malicious accusations against staff or other students, possession of or use of alcohol or illegal substances, persistent refusal to conform to the School's behavioural expectation or the School's inability to guarantee the safety of the child or other children or the School.

In such circumstances, the School would act fairly and properly in deciding whether a child must be removed from the School and wherever possible would seek the agreement of the parents before a decision was taken.

### **Parental Co-operation**

Parental co-operation forms part of the contract between the school and all parents of pupils at the school. A refusal to abide by the terms of an exclusion may be considered a breach of contract.

### **Equality**

The School will make reasonable adjustments for managing behaviour which is related to a child's special educational needs and /or disability. Where expulsion needs to be considered, the school will ensure that a child who has a disability or special education need is able to present their case fully where their disability or special educational needs might hinder this. Any religious requirement affecting the child will also be considered.

### **Appeals**

Parents are entitled to appeal to the governing body against any exclusion outlined in the School's Terms and Conditions.

### **Leaving Status**

If a child is expelled or required to leave, his/her leaving status will be one of the following: "expelled", "removed" or "withdrawn by parents"

Additional points of leaving status include the following which will be determined by the Head:

- The form of letter which will be written to the parents and the form of announcement in the School that the child has left.
- The form of reference which will be supplied for the child
- The entry which will be made on the school record and the child's status as a leaver

- Arrangements for transfer of any course and project work to the child, his/her parents or another school
- Whether (if relevant) the child will be permitted to return to school premises to sit examinations.
- Whether (if relevant) the School can offer assistance in finding an alternative placement for the child
- Whether the child will be entitled to leavers' privileges
- The conditions under which the child may re enter the school premises in the future

Some children do experience significant difficulties, most often because of significant underlying unhappiness. The aim of the school is to try and resolve the cause of any unhappiness which might otherwise express itself in unacceptable behaviour. The support of parents in this respect, and with regard to any sanction reasonably imposed by the school is essential to the children's security and development.

With all matters of discipline, it is essential that they are seen as part of the education of the child, are understood within the whole context of a child's circumstances, are recorded in the child's file as appropriate, are communicated to the relevant staff and are discussed as necessary with the parents.

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